

Course Enrollment / Overload Request

Reference: 1 credit=.25 course units

Date: _____

Please return completed form to:
The Department of Music, Rm 201-204
Or at musicdept@tcnj.edu
Attn: Program Assistant

Course Enrollment

- I need to add a course or Private Applied Study
- Private Applied Study may require an interview and/or audition. If faculty are not available to sign this form, please have your instructor authorize approval via email to the Department at musicdept@tcnj.edu.

Overload Request

- 19 Credits (4.75 course units)
- **No advisor signature is needed. Non-music majors need to obtain permission from the Assistant Dean of their home School.**
- 20 Credits (5.0 course units)
- **College policy mandates that students requesting 20 credits must hold a cumulative GPA of 3.3 or higher and have at least sophomore status. An advisor may withhold approval for other reasons.**
- 21 Credits (5.25 course units)
- **College policy mandates that students requesting 21 credits must hold a cumulative GPA of 3.3 or higher and have at least sophomore status. An advisor may withhold approval for other reasons.**

Advisor Signature _____

Name _____ Email: _____

PAWS ID: _____ Current cum GPA: _____

Check one: Music Major Music Minor* Non-Music*

Currently a: Freshman Sophomore Junior Senior

*Major Department and School _____

Please add me to:

MUS _____ Section _____ Class Nbr _____ # of Course Units _____

Name of Course: _____ Course Instructor: _____

(Check all that apply):

- This course overlaps another course on my schedule by several minutes
- Closed class
- Prerequisite waived
- Class Permission granted
- This is an Applied Private Study (*May incur additional charges on tuition bill)
- This course is an Ensemble Class
- Other (explain briefly) _____

I approve adding the student listed above to my course

Instructor/Faculty (signature)

Date