Course Enrollment

Reference: 1 credit=.25 course units   Date: _____

I need to add a course or Private Applied Study

Note: Private Applied Study courses may require an interview and/or audition. **Permission from the instructor or a music faculty member is required.** The department will accept written permission from the instructor or faculty member via email--initiated by your request.

Important: If you **are not a music major** and this request will put you in overload (in excess of 4.5 units), you will need to follow your department or school's overload request policy. Please see the department of music Program Assistant for assistance.

Name_____ Email:_____

PAWS ID: _____ Current cum GPA:_____

Check one: ❑ Music Major   ❑ Music Minor* ❑ ELMU*   ❑ Non-Music Major*

Currently a: ❑ First-year   ❑ Sophomore   ❑ Junior   ❑ Senior

*Non-music major department or school _____

Please add me to:

Subject /Catalog Nbr /Section _____ Class Nbr _____

Name of Course: _____ Course Instructor: _____

Current # of course units _____

Check all that apply:

❑ This course overlaps another course on my schedule by several minutes
❑ Closed class
❑ Prerequisite waived
❑ Class permission granted
❑ This is an Applied Private Study (*may incur additional charges on tuition bill)
❑ This course is an Ensemble Class
❑ Other (explain briefly)_____

_____
Instructor/Faculty (signature)   Date

Overload Request (**Music Majors Only**)

Reference: 1 credit=.25 course units   Date: _____

I am requesting to overload

Note: Per our policy, first-year students will not be permitted to overload. **Permission from your advisor and the Assistant Dean of the School of Arts and Communication is required for 20 credits or more.** The department will accept written permission from your advisor via email--initiated by your request.

Name_____ Email:_____

PAWS ID: _____ Current cum GPA:_____

Currently a: ❑ Sophomore ❑ Junior ❑ Senior

Please add me to:

Subject /Catalog Nbr /Section _____ Class Nbr _____

Name of Course: _____ Course Instructor: _____

Current # of course units _____

❑ 19 Credits (4.75 course units)

❑ 20 Credits (5.0 course units)
   ▪ **College policy mandates that students requesting 20 credits must hold a cumulative GPA of 3.3 or higher and have at least sophomore status. Your advisor or the department chair may withhold approval for other reasons.**

❑ 21 Credits (5.25 course units)
   ▪ **College policy mandates that students requesting 21 credits must hold a cumulative GPA of 3.3 or higher and have at least sophomore status. Your advisor or the department chair may withhold approval for other reasons.**

_____
Advisor (signature)   Date

_____
Assistant Dean (signature)   Date